

SCOPE OF WORK / TERMS OF REFERENCE

REFILLING AND REPAIR OF FIRE EXTINGUISHERS, KARACHI TERMINAL (KT)

Introduction

The Company invites qualified and registered contractors to provide services for inspection, refilling, repair, and operational readiness of fire extinguishers installed at Karachi Terminal (KT). The objective of this contract is to ensure that all fire extinguishers remain compliant with applicable safety standards and fully functional at all times.

Scope of Services. The Contractor shall perform the following services:

1. Inspection, refilling, and repair of fire extinguishers assigned to Karachi Terminal.
2. Replacement of defective components where required to ensure operational reliability.
3. Testing and certification of extinguishers in accordance with applicable safety standards.
4. Safe handling, transportation, and delivery of extinguishers to and from Karachi Terminal.
5. Placement and installation of refilled units at designated locations within the terminal.
6. Provision of service reports detailing work performed on each unit.

Service Location

All refilling and repair activities shall be conducted at the Contractor's authorized facilities within Sindh Province.

Transportation Responsibility

The Contractor shall be fully responsible for collection, transportation, and reinstallation of fire extinguishers. All associated costs shall be included in the Contractor's quoted rates and invoices.

Inspection and Acceptance

Upon return to Karachi Terminal, all refilled fire extinguishers shall be weighed and inspected at Company premises to verify compliance with required specifications and charge quantities. Acceptance shall be subject to verification by the security in charge KT.

Health, Safety, and Environment (HSE)

The Contractor shall ensure strict compliance with all Company HSE policies, procedures, and safety requirements. The Contractor shall be responsible for the safety of its personnel and equipment during the execution of services.

Independent Contractor Status

The Contractor shall act as an independent entity and shall bear full responsibility for any loss, damage, accident, or injury involving its personnel or arising from its operations. The Company shall not be liable for such incidents.

Legal and Regulatory Compliance

The Contractor shall comply with all applicable laws, regulations, and ordinances of the Government of Pakistan, including labor laws and workplace safety requirements.

Payment Terms

1. Payment shall be made in accordance with the rates finalized through the tendering process.
2. The Contractor shall submit invoices duly verified by the In-charge Security, Karachi Terminal.
3. No advance payments shall be made.

Taxation Requirements

1. The Contractor must be registered with Sindh Sales Tax authorities.
2. All invoices shall include applicable Sindh Sales Tax and be supported by proof of SST return filing.
3. The Contractor shall clearly indicate service charges / supplier commission components for withholding tax purposes.

Performance Standards

The Contractor shall ensure timely, efficient, and professional execution of all services in accordance with the terms of this contract.

Entire Agreement

This document constitutes the complete understanding between the parties and supersedes all prior agreements or representations, whether written or oral.

Dispute Resolution

Any dispute arising out of or in connection with this contract shall be resolved amicably through mutual consultation and good faith negotiations between authorized representatives of both parties.



BILL OF QUANTITIES

Ser	Type of Fire Extinguishers	Quantity	Weight Kgs / Lits	Rate / liter / kg Enclusive Tax	Supplier Commision	Total
1	Fire Extinguisher DCP	44	305 (Kgs)			
2	Fire Extinguisher CO2	1	5 (Kgs)			
3	Fire Extinguisher AFFF	10	100 (Lits)			

